



# HALESWORTH TOWN COUNCIL

Waveney Local Office  
London Road  
Halesworth

**To members of the Council:** You are hereby summoned to attend the **Monthly meeting** of Halesworth Town Council which will be held on **Monday 3<sup>rd</sup> July, 2023 at 6.30pm in the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees  
Town Clerk

## **AGENDA**

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the Monthly meeting held on the 5<sup>th</sup> June, 2023.
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a report for June.
6. **Public Session:** [15 minutes on agenda items]
7. **To receive any draft Committee/WG reports and minutes for information**
  - a) **Finance & Governance Committee:** To receive the report of the F&G Committee meeting held on the 19<sup>th</sup> of June 2023
    1. **Proposal** that the Finance & Governance Committee recommended to Council that £70k of CIL was reserved for the Wayfinding project – see attached report
  - b) **Assets & Services Committee:** To receive the minutes of the A&S committee meeting held on the 21<sup>st</sup> of June 2023
  - c) **Community Hub WG:** Update
  - d) **Leisure & Environment:** To receive the minutes of the L&E Committee held on the 14<sup>th</sup> June.
  - e) **Planning & Highways** To receive the report of the P&H Committee meeting held on the 19<sup>th</sup> of June 2023
  - f) **Thoroughfare WG:** To receive the report of the TWG held on the 7<sup>th</sup> of June.
8. **District & County Reports:** To receive any reports
9. **Halesworth 800 event:** Update
10. **Four Year Strategic Plan and call for new councillors:** To consider the following proposals as attached report:
  - a) The aims set out in Appendix A are adopted as the Council's four-year strategic plan.
  - b) A full page spread in the next HCN to be used to inform residents of these plans and to call for more Councillors.

11. **Correspondence:**

12. **Items for the Website/Noticeboard/Newsletters/Library:**

13. **Accounts for Payment:** To approve the accounts for payment.

14. **Staff Matters:**

- a) Personnel Sub Committee report
- b) NALC advert for the Town Clerk
- c) Amended hours for the Assistant Clerk.
- d) Update on recruitment