



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend a **Monthly meeting** of Halesworth Town Council which will be held on **Monday 3rd April, 2023 at 6.30pm at the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 6th March, 2023
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a monthly report.
6. **Public Session:** [15 minutes on agenda items]
7. **Reports on meetings and events attended by Council representatives:** ESTA report
8. **District & County Reports:** To receive any reports
9. **To receive draft Committee/WG reports and minutes for information**
 - a) **Finance & Governance Committee** held on the 20th March, 2023.
 - b) **Assets & Services** Committee held on the 15th March, 2022
 - c) **Community Hub WG:** Update
 - d) **Leisure & Environment** Committee held on the 8th March, 2023
 - e) **Planning & Highways** no meetings since February
 - f) **Thoroughfare** WG report on the meeting held on the 22nd March, 2023
10. **Asset Transfer:** Update
11. **Station User Group:** Update
12. **Events:**
 - a) Market Charter – Update
 - b) Coronation – Update
 - c) Twinning: To consider the future for the association, the administration and council involvement

13. **Standing Orders/Terms of Reference:**

- a) To consider the Terms of Reference for the Planning & Highways Committee

14. **Correspondence:**

- a) Several resident reporting damage to habitats and concerns about tree and hedge removal on the former Guide Hut site.
- b) Concerns over the empty shops in the town and their appearance

15. **Items for the Website/Noticeboard/Newsletters/Library:**

16. **Accounts for Payment:** To approve the accounts for payment.

17. **Staff Matters:**