



# HALESWORTH TOWN COUNCIL

Waveney Local Office  
London Road  
Halesworth

**To members of the Council:** You are hereby summoned to attend an **Monthly meeting** of Halesworth Town Council which will be held on **Monday 5<sup>th</sup> December, 2022 at 6.30pm at the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees  
Town Clerk

## **AGENDA**

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 7<sup>th</sup> November, 2022
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a monthly report.
6. **Public Session:** [15 minutes on agenda items]
7. **Reports on meetings and events attended by Council representatives:**
8. **District & County Reports:** To receive any reports
9. **Finance & Governance Committee:** To receive the report of the meeting held on the 14<sup>th</sup> November, 2022
10. **To receive draft Committee/WG reports and minutes for information**
  - a) **Assets & Services** Committee held on the 9<sup>th</sup> November, 2022
  - b) **Community Hub** WG held on the 8<sup>th</sup> November (report & status)
  - c) **Leisure & Environment** Committee held on the 16<sup>th</sup> November, 2022
  - d) **Planning & Highways** Committee held on the 11<sup>th</sup> November, 2022
  - e) **Thoroughfare** WG update
  - f) **Neighbourhood Plan** Steering Group held on the 14<sup>th</sup> November, 2022
11. **Station User Group:** To receive any updates.
12. **Events: Proposal** that Cllr Wollweber takes the lead and arranges a meeting with Jess Brown/Firstlight to draw up ideas for the 800<sup>th</sup> anniversary of the Market Charter in 2023 for Council approval and that the Council earmarks £10k-£15k for this town event but also explores other funding options to reduce the cost. **Proposal** that the Coronation event is dealt with by the Leisure & Environment Committee.

13. **Maintenance:**

14. **Correspondence:**

- a) Letter regarding the condition of the London Rd Building and grounds
- b) Letter from Wissett re: PC Solar Farm development – concerns over Wissett Rd Junction **requesting support from HTC** during the consultation period that ends on the 9<sup>th</sup> December.

15. **Items for the Website/Noticeboard/Newsletters/Library:** Councillor vacancy

16. **Accounts for Payment:** To approve the accounts for payment.

17. **Staff Matters:**