



HALESWORTH TOWN COUNCIL

FINANCE & GOVERNANCE COMMITTEE

To members of the Finance & Personnel Committee: You are hereby summoned to attend a meeting on **Monday 21st November, 2022 at 6.30pm in the DAY CENTRE**

Members of the public and the Press may attend the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

- 1) **Apologies.**
- 2) **Declarations of Interest:** To receive declarations for pecuniary & non-pecuniary interests.
- 3) **Minutes:** To approve the report of the Finance & Personnel Committee meeting held on Monday 17th October, 2022
- 4) **Matters arising from the minutes.**
- 5) **Finances:**
 - a. To receive the report of expenditure against the budget
 - b. CIL report
 - c. Reserves report
- 6) **Committee Budgets for 2023/24:**
 - a. Planning & Highways
 - b. Assets and Services
 - c. Leisure & Environment
 - d. Events
- 7) **Policy Docs:**
 - a. Review of the Financial Regulations (attached separately)
 - b. To receive the Internal Control Document (August)
- 8) **Unity Bank Signatories:**
- 9) **Maintenance:**
- 10) **Allotment:** Deposits & Water rates
- 11) **Correspondence:**
- 12) **News Items:** To consider any items for the website/newsletters.
- 13) **Accounts for Payment:** To consider the list of accounts for payment.
- 14) **Staff Matters:**