



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend an **Monthly meeting** of Halesworth Town Council which will be held on **Monday 7th November, 2022 at 6.30pm at the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 3rd October 2022
4. **Matters arising from the minutes:**
5. **Membership of Committees and reps on outside bodies:** To appoint new councillors to standing committees, approve any amendments to the membership of standing committees and to approve any amendments to Chairs of Standing Committees and to review the reps on outside bodies.
6. **Chair's Report:** To receive a monthly report.
7. **Public Session:** [15 minutes on agenda items]
8. **Reports on meetings and events attended by Council representatives:** Police meeting 11th October, Youth Action, Skateboard Event report, Wayfinding report, Community Partnership and a report of the meeting with Ben Woolnough held earlier on the 7th November. Any other reports.
9. **District & County Reports:** To receive any reports
10. **Finance & Governance Committee:** To receive the report of the meeting held on the 17th October, 2022
11. **Planning & Highways Committee/ Thoroughfare Working Group:**
 - a) To receive the minutes of the P & H committee meeting held on 12th October, 2022
 - b) To receive a short presentation of progress by the Chair of the Thoroughfare WG
12. **Neighbourhood Plan Steering Group & Leisure & Environment Committee:** No meetings held in October.

13. **Assets & Services Committee:**

- a) To receive the minutes of the meeting held on the 12th October, 2022
- b) Community Building Working Group:
 - i). To consider approval of the Community Hub consultancy brief
 - ii). To approve CIL funding to the value of £15k for the consultancy work
- c) Asset Transfer update

14. **Station User Group:** To receive any updates.

15. **Maintenance:** Clerk's VAS report

16. **Correspondence:**

17. **Items for the Website/Noticeboard/Newsletters/Library:** Remembrance Sunday

18. **Accounts for Payment:** To approve the accounts for payment.

19. **Staff Matters:**