



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend an **Monthly meeting** of Halesworth Town Council which will be held on **Monday 9th January, 2023 at 6.30pm at the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 5th December, 2022 and the extraordinary meeting held on the 12th December 2022
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a monthly report.
6. **Public Session:** [15 minutes on agenda items]
7. **Reports on meetings and events attended by Council representatives:**
8. **District & County Reports:** To receive any reports
9. **To receive draft Committee/WG reports and minutes for information**
 - a) **Finance & Governance Committee** held on the 19th December.
 - b) **Assets & Services** Committee held on the 14th December, 2022
 - c) **Community Hub** WG
 - d) **London Rd Building:** Update
 - e) **Leisure & Environment** Committee held on the 14th December, 2022
 - f) **Planning & Highways** – No meetings in December
 - g) **Thoroughfare** WG update
 - h) **Neighbourhood Plan** Steering Group held on the 21st December, 2022
10. **Budget and Precept:** To consider the recommendation from the Finance & Governance Committee and to agree the precept for 2023/24.
11. **Terms of Reference:** To agree the following Terms of Reference
 - a) **Assets & Services**
 - b) **Leisure & Environment**
 - c) **To consider adoption of these layouts for all future Terms of Reference**

12. **Station User Group:** To receive any updates.
13. **Events:**
 - a) Market Charter - Update
 - b) Coronation - Update
14. **Maintenance:** Graffiti in the Toilet Block
15. **Correspondence:**
16. **Items for the Website/Noticeboard/Newsletters/Library:** Councillor Vacancies
17. **Accounts for Payment:** To approve the accounts for payment.
18. **Staff Matters:**