



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend an **Monthly meeting** of Halesworth Town Council which will be held on **Monday 7th March, 2022 at 6.30pm at the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

Alternatively, residents may view the meeting via ZOOM by contacting the Clerk;
clerk@halesworthtowncouncil.org.uk

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 7th February, 2022.
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a report for February.
6. **Public Session:** [15 minutes on agenda items]
7. **Reports on meetings and events attended by Council representatives:**
 - a) Signage Working Group report.
 - b) Informal CIL meeting and revised priority list.
 - c) Jubilee Working Group update.
 - d) To review the current list of reps on outside bodies.
8. **District & County Reports:** To receive any reports
9. **Finance & Governance Committee:**
 - a) To receive the report of the meeting held on the 21st February, 2022
 - b) To consider the recommendation of the Finance & Governance Committee that the Zoom subscriptions are reduced to one subscription to be shared with the Neighbourhood Plan and that hybrid meetings via Zoom are no longer necessary.
10. **Planning & Highways Committee:** Update
11. **Neighbourhood Plan Steering Group:** To receive the minutes of the meeting held on the 16th February, 2022
12. **Leisure & Environment Committee:**
 - a) Update only as the next meeting is scheduled for the 9th March

- b) Reclaim the Rain - to register an interest in this project.
 - c) To agree the location of the Jubilee Oak Tree.
13. **Assets & Services Committee:** To receive the minutes of the meeting held on the 9th February, 2022.
 14. **Standing Orders:** To review minor amendments to the Standing Orders.
 15. **Correspondence:**
 16. **Maintenance:**
 17. **Newsletter:** To consider the proposal that HTC produces a regular newsletter – Cllr Fleming.
 18. **Items for the Website/Noticeboard/Newsletters/Library:**
 19. **Accounts for Payment:** To approve the accounts for payment.