



# HALESWORTH TOWN COUNCIL

## **FINANCE & GOVERNANCE COMMITTEE**

To members of the Finance & Personnel Committee: You are hereby summoned to attend a meeting on **21<sup>st</sup> March 2022 at 6.30pm in the DAY CENTRE**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session.

The Government latest guidelines advises that as the meeting is held in a confined space, attendees should consider wearing face coverings (unless exempt) when arriving or leaving the meeting and removed when seated at the participants discretion. Alternatively, residents may view the meeting via ZOOM by contacting the Clerk; [clerk@halesworthtowncouncil.org.uk](mailto:clerk@halesworthtowncouncil.org.uk)

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees  
Town Clerk

### **AGENDA**

- 1) **Apologies.**
- 2) **Declarations of Interest:** To receive declarations for pecuniary & non-pecuniary interests.
- 3) **Minutes:** To approve the report of the Finance & Personnel Committee meeting held on Monday 21<sup>st</sup> February, 2022
- 4) **Matters arising from the minutes.**
- 5) **Finances:**
  - a. To receive the monthly report of expenditure against the budget
  - b. To consider the budget submitted to ESC and the figures allocated to the committees.
  - c. CIL report
  - d. Risk Assessment
  - e. Jubilee Budget
- 6) **Insurance:** To review the annual insurance renewal quotes.
- 7) **Internal Audit:** To approve the appointment of SALC as the internal auditor for 2022-2023.
- 8) **Maintenance:**
- 9) **Correspondence:**
- 10) **News Items:** To consider any items for the website/newsletters.
- 11) **Accounts for Payment:** To consider the list of accounts for payment.