



HALESWORTH TOWN COUNCIL

FINANCE & GOVERNANCE COMMITTEE

To members of the Finance & Personnel Committee: You are hereby summoned to attend a meeting on **25th April, 2022 at 6.30pm in the DAY CENTRE**

Members of the public and the Press may attend the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

- 1) **Apologies.**
- 2) **Declarations of Interest:** To receive declarations for pecuniary & non-pecuniary interests.
- 3) **Minutes:** To approve the report of the Finance & Personnel Committee meeting held on Monday 21st March, 2022
- 4) **Matters arising from the minutes.**
- 5) **Finances:**
 - a. To receive the end of year report of expenditure against the budget
 - b. CIL report
 - c. Reserves report
 - d. To consider any transfer's to reserves
 - e. To consider finalising the budget for 2022 – 2023 (delayed due to the transfer of assets) and the new budget headings
- 6) **Grant Applications:**
 - a. Halesworth Area Community Transport
- 7) **Radar keys:** To consider the purchase of radar keys for the disabled toilet
- 8) **Jubilee costs:**
- 9) **Internal Audit:** to review the internal audit report for 2021-2022.
- 10) **Government email/domain:** To consider the adoption of '.gov' domain name for the office emails.
- 11) **Maintenance:**
- 12) **Correspondence:**
- 13) **News Items:** To consider any items for the website/newsletters.
- 14) **Accounts for Payment:** To consider the list of accounts for payment.