



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend an **Monthly meeting** of Halesworth Town Council which will be held on **Monday 6th December, 2021 at 6.30pm** at **the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session. Alternatively, residents may view the meeting via ZOOM by contacting the Clerk; clerk@halesworthtowncouncil.org.uk

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest: To receive declarations for pecuniary and non-pecuniary interests**
3. **Minutes:** To confirm as a true record the minutes of the monthly meeting held on the 1st November, 2021
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a report for November.
6. **Public Session:** [15 minutes on agenda items]
7. **Reports on meetings and events attended by Council representatives:**
8. **District & County Reports:** To receive any reports
9. **Neighbourhood Plan Steering Group:** To receive a report of the meeting held on the 17th November, 2021
10. **Restructuring Working Group:** To consider the membership of the new committees and to appoint the Chairs of those committees.
11. **Finance Committee:** To receive the report of the meeting held on the 15th November, 2021
12. **Planning Committee:** To receive any updates
13. **Environment Committee:** To receive any updates
14. **Thoroughfare Working Group:** Terms of Reference
15. **Campus/CMC survey:** To consider the results of the survey and to confirm any actions

16. **Tamsyn Imison Award:** To review the current arrangements
17. **Lorry Route Map review:** To consider the proposed response to SCC
18. **Correspondence:** Oak tree offer for Queen's Jubilee
19. **Day Centre:** Conference equipment
20. **Maintenance:**
21. **Items for the Website/Noticeboard/Newsletters/Library:**
22. **Accounts for Payment:** To approve the accounts for payment.
23. **Complaints and policy review Working Group Report:** To consider this item *in camera* and to receive the recommendations of the Working Group