



HALESWORTH TOWN COUNCIL

FINANCE & PERSONNEL COMMITTEE MEETING

To members of the Finance & Personnel Committee: You are hereby summoned to attend a meeting on Monday 21st September at 6.30pm by Video Conference in accordance with the latest emergency legislation (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Members of the public and the Press are welcome to attend the meeting (virtually) by contacting the Clerk on clerk@halesworthtowncouncil.org.uk.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J. Rees
Town Clerk

AGENDA

- 1) Apologies.
- 2) Declarations of Interest: To receive declarations for pecuniary & non-pecuniary interests.
- 3) Minutes: To approve the report of the Finance & Personnel Committee meeting held on Wednesday the 27th July, 2020
- 4) Matters arising from the minutes.
- 5) Finances:
 - a. To receive the monthly report of expenditure against the budget.
 - b. To receive the list of reserves
- 6) Grants: To consider any grant applications:-
 - a. Friends of Halesworth County Library
 - b. HACT Grant
- 7) Relief Scheme: To review the current expenditure.
- 8) Allotments: To consider the replacement of the raised beds on Saxon Allotment and refunding the cost of repairs undertaken so far.
- 9) Town Park security:
- 10) Maintenance:
- 11) Correspondence:
- 12) News Items: To consider any items for the website/newsletters.
- 13) Staff matters:
- 14) Accounts for Payment: To consider the list of accounts for payment.