



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend an **Monthly meeting** of Halesworth Town Council which will be held on **Monday 6th September, 2021 at 6.30pm at the DAY CENTRE, London Road, Halesworth**

Members of the public and the Press may attend the meeting and may ask questions on the agenda item(s) in the Public Session. Alternatively, residents may view the meeting via ZOOM by contacting the Clerk; clerk@halesworthtowncouncil.org.uk

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees
Town Clerk

AGENDA

1. **Apologies:**
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests
3. **Minutes:** To confirm as a true record the minutes of the Monthly meeting held on the 26th July, 2021
4. **Matters arising from the minutes:**
5. **Chair's Report:** To receive a report for August 2021.
6. **Public Session:** [15 minutes on agenda items]
7. **Committees, Working Groups & Reps on Outside Bodies:** To appoint a rep for Mental Health, Community Partnership and to consider any other amendments.
8. **Reports on meetings and events attended by Council representatives:**
9. **District & County Reports:** To receive any reports
10. **Finance Committee:** No meetings held since the last monthly meeting
11. **Planning Committee:** To receive the minutes of the meeting held on the 3rd August, 2021
12. **Environment Committee:**
 - a) To receive the minutes of the meeting held on the 2nd September, 2021
 - b) To consider the proposal that HTC adopts the Hash-Cop 26 (Climate change awareness group) as a working group or elects a Council representative to the group.
13. **Neighbourhood Plan Steering Group:**
 - a) To receive a report on the meeting held on the 24th August, 2021
 - b) To receive the minutes of the meeting with the Environment Agency and HTC held on the 15th July, 2021
 - c) To receive any feedback on the WMT Town Centre Connectivity presentation held on the 4th August, 2021.

14. **Damp proof work & improvements to the former Mencap area of the Station Building (Schedule of proposed works, Clerk's summary, Station Building plan and quotation attached)**
 - a) HTC considers approval of the damp proof work to the Mencap area to be paid from Station Building reserves at the estimated cost of £3,870 + vat
 - b) HTC considers allocating the grant received from ESC towards the refurbishment of the former Mencap area in order to improve and extend the Museum and that invoices would be paid directly to the contractors involved up to a maximum total value of £10k + vat
15. **Thoroughfare:** To review the current temporary restrictions and to consider what happens when the restrictions end in early 2022.
16. **Correspondence:** EADT Town feature offer, notification that the Asset Transfer has been delayed until October 5th. Define licence for Lamarti's Ice Cream van currently, operating in the Great Yarmouth area. Overhanging trees on the river bank by Blyth Mews – cost to reduce them and ownership issue.
17. **Items for the Website/Noticeboard/Newsletters/Library:**
18. **Accounts for Payment:** To approve the following accounts for payment.