



HALESWORTH TOWN COUNCIL

Waveney Local Office
London Road
Halesworth

To members of the Council: You are hereby summoned to attend an Monthly meeting of Halesworth Town Council which will be held on Monday 11th January 2021 at 7pm by Video Conference in accordance with the emergency legislation (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Members of the public and the Press may attend the meeting virtually by requesting to join the meeting by email to clerk@halesworthtowncouncil.org.uk prior to the start of the meeting and may ask questions on the agenda item(s) in the Public Session

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J. Rees
Town Clerk

AGENDA

1. Apologies:
2. Declarations of interest: To receive declarations for pecuniary and non-pecuniary interests
3. Minutes: To receive the minutes of the monthly meeting held on the 4th December, 2020
4. Matters arising from the Minutes:
5. Chair's Report: To receive a report for December
6. Public Session: [15 minutes on matters relating to the town]
7. To receive written reports on meetings and events attended by Council representatives: Covid Group, People & Places
8. District & County Reports: To receive any reports.
9. Financial Matters: To consider the following:-
 - a) To receive the report of the meeting held on the 21st December, 2020.
 - b) To consider the proposal that the Town Council accepts ESC's offer to proceed with the transfer of the approved list of assets (subject to any adjustments or further negotiations) and that the precept for 2021/22 will be £139,927 on the basis of the five year projection, as recommended by the Finance Committee.
10. Neighbourhood Plan Steering Group: To receive report on the meeting held on the 16th December, 2020
11. Planning Committee: To receive a report on the meeting held on the 14th December, 2020
12. Environment Committee: To receive a report on the meeting held on the 18th December, 2020 and to consider the following proposals:-
 - a) Permission for the Community Garden Project (Swan Lane) to be given the go ahead (at no cost to the Council)

- b) Permission for the tree warden to plant the saplings that will form the woodland garden. (These need to be planted to give them time to grow as the community garden develops) The trees will all be English native trees. (at no cost to the Council) These saplings will be mixed with larger trees provided by Emma's tree surgeons to give an immediate presence.
 - c) Permission to purchase a secure metal shed for the storage of equipment and shelter from the weather if necessary. (Cost to come from Environment Committee budget, or Greening of Halesworth budget)
13. Communications Committee: To receive the minutes of the meetings held on the 14th December, 2020
14. Policy Documents: Policy documents provided for approval at the next monthly meeting; HTC Standing Orders, Grant Policy, Financial Regulations, Risk Assessment, Asset Register, CCTV Policy
15. General Power of Competence) (Prescribed Conditions) Order 2012. To confirm the following:
- a) The number of members of the council that have been declared to be elected, whether at ordinary elections or at a by-election, is equal to or greater than two-thirds of the total number of members of the council
 - b) The clerk to the parish council holds the Certificate in Local Council Administration.
 - c) The Council passes a resolution to adopt the General Power of Competence (Prescribed Conditions) Order 2012 and this comes into force on the day after the day on which it is made.
16. Correspondence: Millennium Green Trust
17. Maintenance:
18. Items for the Website/Noticeboard/Newsletters/Library. Awards
19. Accounts for Payment: To approve the accounts for payment.